

Forest Charter School

Monthly Charter Council Meeting Minutes – October 16, 2018

5:30 p.m. Regular Session
470 Searls Avenue
Room 7, Sequoia
Nevada City, CA 95959

Council Members:

Dan Thiem, Chair
Erin McCarthy, Parent Representative
Shelly Rose, Parent Representative
Jennifer Sheffo, Parent Representative
Jean Watson, Parent Representative
Tita Fowler, Secretary

Minutes

Present: Dan Thiem, Peter Sagebiel, Debbie Carter, Janice Eggers (via teleconference), Tita Fowler, BJ Hatcher, Jennifer Sheffo, Paul Simoes, Dave Stanger, Alex Torres, Jean Watson (via teleconference)

Absent: Erin McCarthy, Shelly Rose

1. **Call to Order: 5:34 pm**
2. **Pledge of Allegiance**
3. **Action: Adoption of the Agenda**

Jennifer Sheffo made the motion to approve the Agenda. Jean Watson seconded.

Ayes: Jennifer Sheffo, Dan Thiem, Jean Watson
Nays: None

4. Information/Action: A & B may be considered for Consent Agenda—Debbie Carter

The September 18, 2018 Meeting Minutes, October New Contracts, Warrants and Classified Job Descriptions were presented for approval.

Jean Watson made a motion to approve the Consent Agenda. Jennifer Sheffo seconded.

Ayes: Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

5. Discussion: Other

Debbie gave away two donated tickets to the Winterfaire at the Nevada County Fairgrounds.

6. Information: Forest Charter School 2018 LCAP—Peter Sagebiel

Peter informed the Council that defined goals are continuing to be worked on.

7. Information: Presentation of the New California School Dashboard—BJ Hatcher

BJ walked the Council through the revisions and updates to the California School Dashboard. The distinctive pie pieces have been replaced with a meter. Ratings are based on population and contain data for different categories. It will be easier to read as there will be fewer options. The information will be the same but will be displayed in a more user friendly manner.

8. Information/Action: Forest Charter School Local Indicators—BJ Hatcher

BJ reviewed the FCS local indicators which support survey results and the goals the school is currently focused on improving. Council discussion generated further clarification on “meeting standards” with low numbers and what this meant for future improvement and defined goals.

Jennifer Sheffo made a motion to approve the Forest Charter School Local Indicators. Jean Watson seconded.

Ayes: Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

9. Information: Student Achievement--BJ Hatcher

BJ informed the Council that testing dates for 18/19 have been established. He also reported that he is having teachers report students who are scoring below a 73% in Algebra I and Pre-Algebra to determine whether intervention is needed.

10. Discussion: AB1871 Charter Schools: Free and Reduced Meals--Peter Sagebiel, Debbie Carter

Peter discussed AB 1871, a new bill that was passed which requires all charter schools to provide a meal to low-income students. For non-classroom based charters, the new law clearly defines which students will be included based largely on hours on campus receiving instruction. Debbie is currently researching to fiscal impact and regulations that will be required to implement the program. Debbie did say there is lobbying going on to try and get additional funding and extensions.

11. Discussion/Action: SB277 Immunization Law--Peter Sagebiel

Peter discussed the impact of AB1871 on the SB277 immunization law, as well as, changes to the student enrollment process. Voting tabled until next month's meeting.

12. Information/Action: FCS Special Ed Portable Roof Repairs--Debbie Carter

Debbie discussed repairs needed to the Special Ed portable roof which are not-to-exceed \$10,000 and will come out of one-time funds.

Jean Watson made a motion to approve the Special Ed roof repairs not-to-exceed \$10,000. Jennifer Sheffo seconded.

Ayes: Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

13. Information/Action: FCS Fiscal Control Policy Additions and Updates--Debbie Carter

Debbie discussed additions to the FCS Fiscal Control Policy which included petty cash and returned check procedures.

Jennifer Sheffo made a motion to approve additions to the FCS Fiscal Control Policy. Jean Watson seconded.

Ayes: Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

14. Information: 2017-2018 Budget Actuals—Debbie Carter

Debbie presented the unaudited actuals for 2017-2018. She reviewed the student/staff support projects which utilized the schools ending fund balance for one-time spending. Expected deficit spending costs were reviewed and include Prop 39, College Readiness and the Professional Development grant as expense only, in addition to the one-time spending and increased STRS costs. Unplanned deficit spending costs were reviewed along with decreased ADA (late year enrollment), in addition to an increase in salary and service expenses.

15. Information: 2018-2019 Budget—Debbie Carter

Debbie discussed current year one-time spending and progress on first interim. She outlined the 1st Interim deficit spending components will include:

- Energy Plan (expense only) \$133,293
- College Readiness (expense only) 55,454
- TOTAL \$188,747

In addition, 1st Interim will reflect a decrease in ADA projections from 745 at Adopted to 711 at 1st Interim, a decrease in revenue of \$204,708. Debbie will provide more detail at the next meeting. Marketing was discussed to increase recognition throughout our community.

16. Information: Education Protection Account (EPA)—Debbie Carter

Debbie updated the Council on the 2017-2018 Education Protection Account Actuals noting the majority of funds went to teachers salaries.

17. Information: Schoolwide Action Plan Update—Peter Sagebiel

Peter reviewed what is being done to address the school's action plan goals including increased participation on CAASPP testing.

18. Information: Director's Update—Peter Sagebiel

- **Enrollment:** Enrollment is currently 715 and slowly moving up.
- **YM&C Legal Workshop:** Peter and Debbie attended and are reviewing a number of items that were discussed
- **Google Training:** Positively received by the teacher's and staff and included training on Google Classroom.
- **College and Career Day:** 9-12th grade students visited Sierra College, Sacramento State and UTI. 130 students participated. Meshawn Simmons and all of the staff involved did an excellent job organizing the event. Huge success with minor disappointments.
- **Trauma Informed Education Conference:** Affirmed we are doing a great job but gave some tools on building relationships, empathy, etc.
- **October 6th - Random Acts of Kindness Event (RAKE):** A public "thank you" to the RAKE team for coming out and supporting us with campus clean-up which included pulling weeds and painting curbs.
- **Fall Safety Drills:** Drills are going well. Planning for unannounced spring drills.
- **Other:** None.

19. Information: Future Agenda Items

- One-Time Spending Funds (Peter and Debbie)
- Student Achievement (as needed)
- Foundation Report (as needed)
- Action Plan Update (as needed)
- Update Instructional Budget Policy
- ELL Policy
- Suspension/Expulsion Policy
- SR1871 - Meal Program
- SB277
- LCAP

20. Information: Reminder of Future Meetings

Dates for the 2018/2019 Charter Council meetings were set as follows:

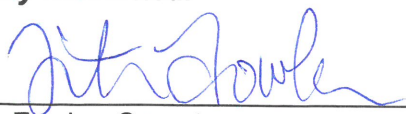
2018/2019: 11/6**, 12/11, 1/15, 2/5**, 3/12, 4/23, 5/20*, 5/21**, 6/4

***Special Meeting **Budget Meeting**

NOTE: Dan Thiem will attend the 11/6/18 meeting via teleconference.

21. Action: Adjourn at 7:09 p.m.

Respectfully submitted:



Tita Fowler, Secretary

11/13/18

Date

Charter Council Approved:



Dan Thiem, Chair

11/13/18

Date

